

PUBLIC NOTICE
COMMONWEALTH OF MASSACHUSETTS
EASTHAMPTON RETIREMENT BOARD
REQUEST FOR PROPOSALS TO PROVIDE LEGAL SERVICES

The Easthampton Retirement Board (hereinafter, “the Board”) is seeking an attorney or law firm with experience representing Massachusetts public retirement boards in all matters pertaining to the Massachusetts Public Employee Retirement Law, General Laws Chapter 32 and 840, Code of Massachusetts Regulations, as well as ancillary areas of law pertinent to public agencies, including the Massachusetts Public Records Law, the State Ethics Law, and the Massachusetts Open Meeting Law. This request for proposals is subject to and will be conducted in compliance with General Laws Chapter 32, § 23B.

The Board oversees the Easthampton Retirement System (hereinafter, “the System”), a Massachusetts governmental unit which administers the public pensions of over 436 active and retired employees and their beneficiaries for the City of Easthampton-Municipal building, Schools, Fire, Police, Water, Sewer, Highway, Administrative and Easthampton Housing Authority. The Board manages approximately \$53,979,738 in System assets and employs a staff of 2 in the office located at 199 Northampton St, Easthampton, Massachusetts.

To be considered for selection, the attorney or law firm should possess knowledge and proficiency with General Laws Chapter 32 and 840, Code of Massachusetts Regulation and with laws generally pertaining to public agencies and public employment. Attorneys should have experience with appeals filed with the Contributory Retirement Appeal Board, Division of Administrative Law and in all Massachusetts Courts. Attorneys and law firms must submit a proposal to be considered.

A copy of the RFP may be obtained from Kymme Wood, Administrator, at:
Administrator@easthamptonretirement.com

Please email no later than 4:00 pm on October 12, 2018. No phone calls please.
The Easthampton Retirement Board must approve any contract and reserve the right to reject any or all proposals.